

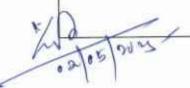
Bidding Document

FOR

Procurement of Teaching Learning Materials for the students from Shishu Vatika to Grade III for the Academic year 2025-26

Notice Inviting Tender No. 2003 / Dated. 03.05.2025

OFFICE OF THE DISTRICT PROJECT COORDINATOR, SAMAGRA SHIKSHA, MALKANGIRI, ODISHA. PIN-764048





DISTRICT PROJECT OFFICE SAMAGRA SHIKSHA, MALKANGIRI



No 3003/Pedagogy

Dated. 0305.2025

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited from the reputed Manufacturers/Dealers/Suppliers & credible firms/ agencies of State of Odisha towards Procurement of Teaching Learning Materials for the students from Shishu Vatika to Grade III for the Academic Year 2025-26 in two bid systems (Technical & Financial Bid) as detailed below.

Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time of receipt of Bid	Date & time of opening of Technical Bid
Procurement of Teaching Learning Materials for the students from Shishu Vatika to Grade III for the Academic Year 2025-26	Rs.6000/- (Rupees six thousand only)	Rs.1,00,000/- (Rupees one lakh only)	22.05.2025 by 5.00 pm	23.05.2025 at 10.00 am

The detailed BID document is available in the website http://malkangiri.odisha.gov.in & www.osepa.odisha.gov.in. Interested Manufacturers/Dealers/Suppliers & credible firms/ agencies may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above web site. Hence, potential bidders are requested to be in continuous touch with the above web site.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any full or part / all BID / cancel the entire selection process at any stage without assigning any reason thereof.

By orders of Collector-cum-Chairman

DEO-cum-DPC, Samagra Shiksha, Malkangiri

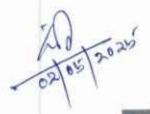
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IMPORTANT INFORMATION TO THE BIDDER

S. No.	No. Particular Details			
1.	Tender Inviting Authority (TIA)	O/o the District Project Coordinator, Samagra Shiksha Malkangiri, Near Circuit House, DNK, Malkangir (Odisha) 764048		
2.	Availability of the Bid document	http://malkangiri.odisha.gov.in & www.osepa.odisha.gov.in		
3.	Date of Issue of the Bid	03.05.2025		
4	Last date and time of receipt of the Bid only through speed post / registered post.			
5	Date & time for opening of Technical BID.	23.05,2025 at 10.00 AM		
6	Date of opening of Financial BID	23.05.2025		
7	Bid Processing Fee (Non-Refundable)	Rs.6000/- (Rupees six thousand Only) in shape of DE drawn in any nationalized/scheduled bank in favour of Collector-cum-Chairman and DPC, SSA, Malkangiri payable at Malkangiri which will be annexed with the Technical Bid.		
8	Earnest Money Deposit (EMD) *(Refundable without interest)	Rs.1,00,000/- (Rupees one lakh only) in shape of Demand Draft in favour of Collector-cum-Chairman and DPC, SSA, Malkqangiri, payable at Malkangiri which will be annexed with the Technical Bid.		
9	Address & mode of submission of proposal	Office of the District Project Coordinator, DPO, Samagra Shiksha, Malkangiri, Near Circuit House, DNK Malkangiri, Odisha, Pin-764048. Mode of Submission: Speed Post / Registered Post only to the address as specified above during the office hour only. Submission of proposal through other mode and late bid will be rejected.		
10	Place of Opening of Proposal:	Collectorate, Malkangiri		
11	Point of Delivery & Completion of supply	of At 7 block head quarter points (BEO office) within 2 days from the date of issue of work order		
12	Submission of Performance security & Signing of agreement.	Within 02 days of issue of work order		



BID DOCUMENT FOR PROCUREMENT OF TEACHING LEARNING MATERIALS

The District Project Coordinator, Samagra Shiksha, Malkangiri, Odisha invites bids from the reputed Manufacturers/Dealers/Suppliers & credible firms/ agencies of State of Odisha for Procurement of Teaching Learning Materials for the students from Shishu Vatika to Grade III for the Academic Year 2025-26. The detailed terms & conditions of the bid are as under:

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria:

The firms / agencies must have:

- (a) Registration Certificate of Manufacturers/Dealers/Suppliers & credible firms/ agencies
- (b) Valid PAN
- (c) Valid GST Registration under Odisha GST (OGST) Act.
- (d) Income Tax Return of last three years i.e. 2021-22,2022-23 & 2023-24

Application Procedure:

- The Bid has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested bidders are advised to submit two separate sealed envelopes super scribed "Technical Bid for Procurement of Teaching Learning Materials" & "Financial Bid for Procurement of Teaching Learning Materials". Both sealed envelopes should be kept in another sealed envelope super scribed "Tender for Procurement of Teaching Learning Materials".
- (b) Technical Bid & Financial Bid.

The Bidder has to fill up the Technical bid Form (Tech-1, Tech-2, Tech-3, and Tech-04) & submit it with a separate envelope with all self-attested documents / papers as mentioned in para-2 (f). Similarly, the Financial Bid form has to be filled up as per prescribed form (Fin-1 & Fin-2) and to be submitted in separate sealed envelope. The bidder is to quote the rate in the prescribed format (FIN-2). The rate per set shall include GST, all other Tax, transportation cost & delivery of the complete material at block point. The tender should be addressed to Office of the District Project Coordinator, DPO, Samagra Shiksha, Malkangiri, Near Circuit House, DNK, Malkangiri, ODISHA, PIN-764048.

- (c) The Bid document shall be available in website http://malkangiri.odisha.gov.in & www.osepa.odisha.gov.in and the cost of tender processing fee of Rs.6000/- (Rupees six thousand) only is to be enclosed in shape of Demand Draft in favour of "Collector-cum-Chairman & DPC, SSA, Malkangiri" payable at Malkangiri along with the Technical BID.
- (d) Earnest Money Deposit (EMD): The bidder is to submit EMD amounting to Rs.1,00,000/-/- (Rupees one lakh only). The EMD (refundable - without interest), may be submitted in shape of Demand Draft from any Nationalized or scheduled bank drawn in favour of "Collector-cum-Chairman & DPC, SSA, Malkangiri" payable at Malkangiri along with the Technical BID.

Failing which the tender shall be rejected summarily. The instrument in original should be necessarily accompanied with the Technical Bid. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted OR in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and/or express its inability to supply the finished material within the stipulated period.

- (e) Audited Certificate duly signed by Chartered Accountant regarding turnover of the firm, The firm must have minimum aggregated amount turnover of Rs.50.00 lakh during last 3 years (2021-22, 2022-23,2023-24).
- (f) An affidavit (Original stamp paper) that no criminal cases are pending against the firm/bidder and the firm/bidder has not been convicted or imprisoned for any offence relating to moral turpitude.
- (g) An affidavit (Original stamp paper) that the firm is not Black listed by the Govt.
- (h) The interested Bidders are to enclose self-attested photocopies of the following valid documents / papers in the Technical Bid envelope. The proposal submitted without the following documents / papers shall not be considered.
 - Registration Certificate of Manufacturers/Dealers/Suppliers & credible firms/ agencies
 - ii. Valid PAN
 - iii. Valid GST Registration under Odisha GST (OGST) Act.
 - iv. GSTR- 3B returns of last Quarter i.e. January to March 2025
 - Income Tax Return of last three years i.e. 2021-22,2022-23 & 2023-24
 - vi. DD amounting to Rs.6000/- (Rupees six thousand only) as bid processing fee.
 - vii. EMD of Rs.1,00,000/- (Rupees one lakh) only in shape of Demand
 - Audited Certificate duly signed by Chartered Accountant regarding turnover of the firm, The firm must have minimum aggregated amount turnover of Rs.50.00 lakh during last 3 years (2021-22, 2022-23, 2023-24).
 - Affidavit (original) on no criminal cases are pending and nonconvicted and non-imprisonment.
 - x. Affidavit (Original) that the firm is not Black listed by the Govt.
 - xi. Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.
- The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be considered & opened.
- 4. Submission & opening of Tender:
 - (a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before 22.05.2025 by 5:00 pm (in all working days) addressed to the District Project Coordinator, Samagra Shiksha, Malkangiri, Near Circuit House, DNK, Malkangiri, ODISHA, PIN - 764048 only by Registered Post /

Speed Post. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained.

- (b) Late Bids: Any bid received by the authority after the prescribed time and dateline for submission of bids will not be considered and opened. Thus the same is deemed to be rejected.
- (c) The Technical bids shall be opened on 23.05.2025 at 10.00 AM at Collectorate, Malkangiri, Odisha in presence of the representatives of the bidders, if any, who wish to be present on the spot at that time.
- (d) Bidders/Firms shall supply one set of sample of each category (Set-1 & Set-2) after technical evaluation to the Tender Inviting Authority for sample verification by the District Level Committee. Sample supplied shall not be refunded .Bidders are advised to attend the tender evaluation on 23.05.2025 alongwith their samples.

(e) The Financial Bid of only those bidders will be opened whose Technical bids are found in order and satisfactory quality of sample supplied.

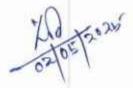
5. Item of TLM & Specifications :

(a)

SI. No	Items of TLM	Grade
1	Slate, Pencil box, Chalk, Pencil, Eraser, Sharpener & Crayons	Shishu Vatika
2	Pencil box, Ruler, Pencil, Eraser, Sharpener & Crayons	Grade I, II & III

(b)

	ning Materials for Shishu Vatika & FLN Grades (2025-26)
Items	Specifications/Dimension
Wax Crayon (One Pkt.)	Reputed brand
The second secon	Length: 90 mm
	Point Type: Wide
	Diameter: 11 mm
	Quality: non smudge, round
	No. of colours: 12
	Made of Non toxic materials
	Special feature (Non toxic & food grade pigments)
	Conforming international Safety Standard En 71-3
Slate- 01	Dimension: 25 x 30 x 1 cm, Strong plastic edges and
	smooth textured black surface
Slate pencil-01 (Chalk)	White colour
	Material: Slate
Pencil Box (New)-01	Dimension: Length 20-22 cm, Width 7-9 cm, height 3-5 cm
	Colour: Colourful
	Materials: Plastic
Scale-01	15 cm with mm marking
Pencil-01	Reputed brand, HB pencil bonded lead quality, Hexagonal shape, Size: 172 mm & Diameter: 6.9 mm
Eraser-01	Reputed brand, dust free & with Dimension: 33 x 17 x 1 mm
Pencil Sharpener-01	Special feature: Rust resistance, Eco friendly



6. Evaluation of BID:

(a) The District Level Committee of the District Project Office will evaluate the Technical & Financial BID. The Bidder who meets the requirements specified in the Technical Bid will only be considered for participating in the Financial Bid. Financial Bid of the technically disqualified bidders will not be opened.

(b) The sample materials will be verified by the District Level Committee before opening of the financial bid. If the quality of the sample supplied by the bidder is found to be sub-standard then the bid of the bidder shall be rejected and financial bid of that bidder shall not be opened.

(c) After satisfactory sample verification of technically qualified bidders, their financial bids shall be opened.

7. Acceptance or Rejection of the Bids:

- (a) The TIA reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss / damage suffered by the bidder/s on account of such rejections.
- (b) Any bid with incomplete information is liable for rejection.

8. Award of Contract :

The contract will be awarded to the Bidder/s substantially responsive to the Bid document & offered lowest evaluated cost.

9. Signing of Contract:

- (a) The successful bidder/s whose bid has been accepted will sign an agreement with the TIA within 02 days of issue of the work order.
- (b) Failure by the tenderer to comply with the requirement of above mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.

Performance Security Deposit:

The selected bidder shall have to submit Performance Security Deposit of 04% of contract value in shape of bank draft drawn on any Nationalized / Scheduled Bank in favour of the ""Collector-cum-Chairman & DPC, SSA, Malkangiri, payable at Malkangiri only within 02 days from issue of the work order.

11. Requirement & Delivery Schedule:

The selected firm/Agency shall supply the Teaching Learning Materials within 20 days from the date of issue of the order. Approximately 39,425 nos. of Teaching Learning Materials Set are required for the students from Shishu Vatika to Grade-III. The above requirement may increase or decrease as per need. The total cost will be decided on the basis of actual nos. of set supplied.



12. Payment terms:

- (i) On completion of delivery at Block point: Payment will be made after receipt of the required materials as under:
 - Challans towards satisfactory completion on supply of quantity to concerned block point as per supply order and quality of materials approved by the Committee.
 - Receipt of "receive in good condition & stock entry certificate" from concerned BEO.
 - c. On fulfillment of conditions of the agreement.
 - four self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.
- (ii) No advance payment shall be made, or no payment shall be entertained on negotiation through Bank.
- (iii) Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

13. Penalty:

- (a) If the work is delayed for any reason for which the TIA is not responsible, penalty @ 0.5 % per day on the total cost maximum up to 10% of the contract value will be imposed on the firm under orders of appropriate Authority. The TIA reserves the right to forfeit the Performance Security & debar the bidder from participating in any other bid of his/her office. In such cases the TIA may write Govt, for blacklisting the firm.
- (b) If the quality of materials is found to be dissatisfactory, penalty as suggested by the District Level committee will be imposed. The bidder must ensure that supplied materials are same as the sample supplied during evaluation of the bid.

Amendments to BID terms, conditions and issue of Corrigendum / addendum:

- (a) Seven (07) days before the last date of submission of Bids, the TIA may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment / corrigendum.
- (b) The amendment in shape of corrigendum/addendum will be notified on the websiteshttp://malkangiri.odisha.gov.in & www.osepa.odisha.gov.in and the prospective bidder/s are requested to take cognizance of such notification/s while submitting their tender proposal.
- (c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the TIA may, at its discretion, extend the deadline for the submission of bids.
- Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder.
- 16. All the information uploaded & submitted or supplied in the formats of this tender document shall be presumed to be true to the best of the knowledge of the bidder/s.
- 17. No document as required and mentioned in the Bid shall be submitted in the Technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be uploaded with serial number and page mark.

02/01/2026

- 18. The TIA reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.
- The bid validity period is 90 days from the date of opening of the Financial bid. Accordingly the bidder shall submit the Bid.
- 20. The TIA reserves the right to reject any or all the bids without assigning any reason thereof. The TIA also reserves the right to modify any term in the bid document at the time of execution of contract, if felt necessary.

21. Resolution of Disputes:

- Any dispute between the Tender Inviting Authority (TIA) and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.
- If both the parties fail to resolve their dispute or difference by such mutual (b) consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties, shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector cum Chairman, Samagra Shiksha, Malkangiri. The Collector cum Chairman, SS, Malkangiri. shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.

22. Applicable Law and Jurisdiction of Courts:

- The Contract shall be governed by and interpreted in accordance with the (a) existing law of India in force.
- All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at Malkangiri.
- 23. Contact mail ID dpcmalkanssa.opepa@nic.in of the DEO-cum-DPC, Samagra Shiksha, Malkangiri in case of any doubt or clarification regarding this tender call notice.

DEO-04111-DPC, 02/05/2025

Samagra Shiksha, Malkangiri

Tech-1

COVERING LETTER

(ON BIDDER/S'S LETTER HEAD)

[Location, Date]

To:

The District Project Coordinator, Samagra Shiksha, Malkangiri, Odisha, Pin - 764048

Subject: Procurement of Teaching Learning Materials for the students from Shishu Vatika to Grade III

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards

Procurement of Teaching Learning Materials for the students from Shishu Vatika to Grade III
in accordance with your Tender Call Notice No. dated .05.2025. I/We are hereby
submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to <u>90 Days</u> from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document are found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain.

Yours faithfully,

Place:

BIDDER/S'S OFFICIAL

SIGNATORY

02/01/2025

Tech -2

Bidder/s's Organisation (General Details)

SI No.	Description	Full Details
1	Name of the Bidder/s	
2	Address for Communication Tel : Fax: Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No.: Email id	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Bid processing fee Details Amount :Rs.6000/-	
6	EMD details Amount : Rs.1,00,000/-	
7	GSTIN under Odisha GST (OGST) Act	
	GSTR- 3B returns of last Quarter i.e. January to March'2025	
9	PAN	
10	Confirm to carry out assignments as per the scope of work of the Bid Document	YES
11	Confirm to accept all the terms and conditions as specified in the Bid Document	YES

Place:

BIDDER/S'S OFFICIAL SIGNATORY

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Check list of documents & Items to be enclosed with Technical Bid

SI. No	Nature and Type of Document / Items	Whether enclosed (with page reference)		
	Nature und Type of Desame	Yes / No	Page no.	
1	Registration Certificate of Manufacture/Dealer/Supplier & credible firms/ agencies.			
2	Valid PAN			
3	Valid GST Registration Certificate under Odisha GST (OGST) Act			
4	GSTR- 3B returns of last Quarter i.e. January to March'2025			
5	Filed Income Tax Return for the Financial Year 2021-22, 2022-23 & 2023-24			
6	DD amounting to Rs.6000/- as bid processing fee			
7	DD amounting to Rs.1,00,000/- as EMD			
8	Audited Certificate duly signed by Chartered Accountant regarding turnover of the firm, The firm must have minimum aggregated amount turnover of Rs.50.00 lakh during last 3 years (2021-22, 2022-23,2023-24).			
9	Affidavit (original) that no criminal cases are pending and non- convicted and non-imprisonment.			
10	Affidavit (Original) that the firm is not Black listed by the Govt.			
11	Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4 formats.			
12	Duly filled in FIN-1 & FIN-2 Form			

Place: SIGNATORY Date: Stamp/ BIDDER/S'S

OFFICIAL

Name & Designation with Rubber

Official Seal of the Firm.



Place: SIGNATORY Date: Stamp/ BIDDER/S'S

OFFICIAL

Name & Designation with Rubber

Official Seal of the Firm.

Tech-4

(In Bidder's letter Head)

[Location, Date]

To:

The District Project Coordinator, Samagra Shiksha, Malkangiri, Odisha, Pin-764048.

Undertaking / Declaration

Son / Daughter / Wife of Shri
 Proprietor /

Director / Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document.

2. I/we certified that I have not committed any offence/ (a) under prevention of corruption act 1988 or (B) the Indian Penal code or any other law for the time being in force for causing any loss of life or property or causing threat to public health as part of execution of a public procurement contract (C) I have not been debarred by any central/state Govt. organization/bodies for the last three years.

3. I/We have carefully read and understood all the terms and conditions of the BID

documents and under take to abide by them.

4. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I /We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.

5. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. / Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information / suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.

6. This is also certified that neither my-self nor my organization will be indulged in any

corrupt practices so far as this bidding is concerned.

Authorized Signatory [In full and initials]
Name and Designation of Signatory with Date and Seal:

Address of the Bidder

COVERING LETTER

(In Bidder's Letter Head)

[Location, Date]

To

The District Project Coordinator, Samagra Shiksha, Malkangiri, Odisha, Pin-764048.

Subject:

Procurement of Teaching Learning Materials for the students from Shishu

Vatika to Grade III. - FINANCIAL PROPOSAL

Madam/Sir

I, the undersigned, offer to supply the Teaching Learning Materials for the students from Shishu Vatika to Grade III in accordance with your Tender Call Notice No. Dated: .05.2025. Our attached Financial Proposal is for the sum of Rs. (Rupees [Insert amount(s) in words and figures*].

The quoted rate is inclusive of all Tax, transportation cost & delivery of the complete material at block point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of <90> days from the date of opening of the Financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

Authorized Signatory [In full and initials]
Name and Designation of Signatory with Date and Seal:

Address of the Bidder

(*) Amount must match with the one indicated in FIN-2.

(In Bidder's Letter Head)

Items of TLM		Items of TLM Grade		Approximate Requirement (Set)	Rate Quoted per set (in Rs.)	Total (in Rs.) (col.5 X 6)
1	2	3	4	5	6	7
Set-1	Slate, Pencil box, Chalk, Pencil, Eraser, Sharpener & Crayons	Specification as mentioned at Point No.5 (b)	Shishu Vatika	7104		
Set-2	Pencil box, Ruler, Pencil, Eraser, Sharpener & Crayons	Specification as mentioned at Point No.5 (b)	Grade I,II & III	32321		
	Total			39425		

NB: The rate per set is inclusive of GST, all other Tax, transportation cost & delivery of the complete material at 7 no. of block point.

Place:

BIDDER'S OFFICIAL SIGNATORY

Date:

Name & Designation with Rubber Stamp/

Official Seal of the Firm,

